

Instruction Starting with the WinTree® App

To be able to make use of the WinTree® App for the first time, it is necessary to activate the Appfunction and authorise the users. How to take the App into use, can be read in these instructions.

- 1. Download the App via the App Store (IOS) or the Google Play Store (Android). Search for WinTree or WinTree App.
- 2. Open the App on your smartphone and follow the start-up process untill the login page.
- Log in in to your WinTree® administration. To be able to make use of the WinTree® App you
  minimally require WinTree® version 8810.11.
  After the registration and activating your App it is necessary that you manage who, within your
  company is allowed to make use of it. Activating the App-function and authorising users, can
  only be done by a WinTree®-user with administrator rights.
- 4. The steps to managing your registration in WinTree®:
  - 4.1 Go to File > App settings.



4.2 Agree to the license terms and conditions. By agreeing, you confirm the purchase of App licenses and you agree with the terms. These can also be found on the "App license management" page.

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App settings ?	×	(					
Before you can set up and use the Wintree App, you need to agree with the conditions displayed below.							
License Terms and Conditions WinTree App							
Basic-License agreement:	^	1					
By approving these license Terms and Conditions, you confirm to agree with the purchase of App licenses for the purpose of the use of the WinTree® App linked to your WinTree® database.							
1) The amount of licenses within this license agreement is equal to the amount that you purchased for WinTree® Nursery Manager.							
<ol> <li>During the duration of the license agreement, extra licenses can be added according to what is written under chapter 'More or less licenses'.</li> </ol>							
3) With this license agreement you explicitly agree with the connection between your WinTree® database (in your production environment) and the WinTree® App.							
WinTree® App functionality: 4) An amount of functions will be included in the WinTree® App. These functions will, after the introduction of the first two functions, be added periodically. The WinTree® App will offer the following functions at completion: - View stock and altering - View stock with location tracking and "direct call"-function - Basic functions of the picking list	1						
WinTree®-versions, WinTree® App-versions and maintenance: 5) To be able to use the WinTree® App, the most recent WinTree®-version (minimum summer version 8810.x) has to be installed within your production environment.							
6) Future functions in the WinTree@ App can be dependent on the new WinTree@ versions or patches. Please take into account that the possibility exists that for the purpose of using future functions a new version or patch will have to be installed in your WinTree@ environment before these functions can be used.	:						
7) A requirement for making use of the WinTree® App is maintaining an ongoing Combination Contract for your WinTree® Nursery Manager.							
Duration and contract expiration date: 8) The contract period of the basic license agreement for the WinTree® App is 1 year and is implicitly renewed with the same period of time.							
9) The license agreement can be terminated on a yearly basis. At the minimum of one month before the contract expiration date, a termination has to be submitted though the license	~						
I agree with this conditions		1					
Activate WinTree® App access							
		'					

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4.3 You will see the window App settings in which users can be authorised.

App settings											?	×
	M 8 100%	Users: First check app-user.	Manag which applic	ger Win	n <b>Tree</b> (	R App	eeded, with	[+] a	App Lic	enses		5
WinT	'ree <sup>®</sup>	Password Click on the this passwe	Password Click on the key icon to change the password of the user. Or let the user change this password in the App. Users: Licenses in use:								1	
	Арр	Connectin	ng device						Арр	License Manage	r i	
<b></b>	<b>Y</b>	Click on the the App se	e link Connee ttings on the	ct to connect smart phone	the smart pl	none. The use	er can also c	onnect in				
Show all active users			I.									
	User	+	GER	GERAR	HEN	HENDR	LOGI	RUDY	TSD			
	Password		<u></u>	6	Ê	<u> </u>	Ê	Ê	Ê			
	Link device		Koppel									
App parts												
Contacts			•									
Stock enquiry												
Voorraadmutaties												
CloudDeploy_5f48aa88+e742-4fb1-ad97-132f142dba09.db												

4.4 In the upper right corner, the amount of available App licenses is shown. By default this amount is equal to the amount of WinTree® Nursery licenses that have been purchased. Remark: during the free introduction period, 5 licenses are kept as the minimum.



4.5 All WinTree® users will be shown on screen. Per user you can indicate which App components they are allowed to access.

	User	+	GER	GERAR	HEN	HENDR
	Password			6		Ê
	Link device		<u>Koppel</u>		<u>Koppel</u>	
App parts						
Contacts			V		<b>V</b>	
Stock enquiry			<b>v</b>	V		
Voorraadmutaties						



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- 4.6 You will see a red lock below the name of the user when the user has an unsafe password or no password at all. In case of a safe password the lock will be green directly.
- 4.7 You can click on the red lock and create a safe password together with the user.

Change password		? X
New password: Confirm:	Conditions pass word: - minimum 8, maximum 20 characters long - minimum 1 letter, 1 number and 1 punctation mark - use upper and lower cases - pass word not equal to user name	
Secret question:		
Answer:		
	Alter	

- 4.8 Below the function a "link" will appear.
- 4.9 Click on 'link' and a QR-code will be shown. It is also possible to log in manually with codes. For this click on the option 'Show codes for manual input'.



4.10 The user opens the App on the own device and scans the QR-code to log in. The App can now be used on the device.



5. There is a good possibility that employees need to make use of the App whom are not a user in the WinTree® administration. In the 'App settings' within WinTree®, at the left side in the bar with known WinTree® users a 'plus-sign' can be seen. When clicking on this, a user can be added.

🙀 Add user	?	×
New user name (max 5 characters)		
User can log in on		
Only from Wintree App		
C Only in WinTree		
$\ensuremath{\mathbb{C}}$ In the Wintree App and Wintree Nursery M	lanager	
Cancel	Ok	

Users can be activated (authorised) to be allowed to make use of the App in accordance with the amount of App licenses. This amount can be seen in the upper-right part of the screen. 'App licenses' indicates the amount of available licenses and behind 'Users' (upper-right) the amount of activated users can be read. If more licenses are required, this is possible. This is explained in the next bulletin

6. In case you want more App licenses, this can easily be arranged yourself. In the upper-right there is the button 'App license manager'. You will be redirected to the web page where the App licenses can be managed.



Via the menu 'App license manager' licenses can be added. Then return to the WinTree® App settings where the added licenses are available immediately.

7. Once started with the App, questions about using the App may arise. Many answers have been described in the manual 'Questions and Answers WinTree® App'. This manual can be found via the web page 'App license manager'. The App is developed with the most care by us. It is still possible that the App unexpectedly does not function. This can be due to factors outside our reach (for example internet connection). Our manual 'Question and Answers WinTree® App' therefore provides information about what can be checked the moment an error occurs.



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8. It is important to know that WinTree® App makes a connection with your WinTree® administration. With this there has to be an internet connection available. The internet is required on your smartphone as well as your PC or server to be able to use the App. Namely, when the PC or server on which WinTree® is installed can not be reached, the App will not be able to make a connection. An error will pop-up in the window on screen of within the App. WinTree® Nursery Manager does not have to be in use, but the PC or server has to be operational. This means that this device has to be turned on and is not allowed to be in 'stand-by' mode.

For a correct functioning of the WinTree® App, a trustworthy internet connection on the WinTree® Server or PC is necessary. The most stable connection can be made with the help of a network cable. With a wireless connection, disruption can be expected to happen earlier. For a correct use of the App, the internet connection has to be 512 Kbit at the minimum. The slower the upload speed of the internet connection on your PC or server is, the slower the App will be during use.

9. We hope you enjoy these first functions in the WinTree® App. During the use, your experience can easily be shared with us via the feedback-button.