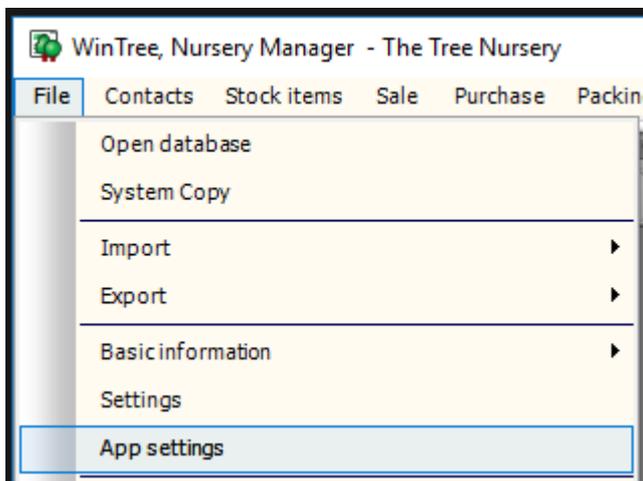
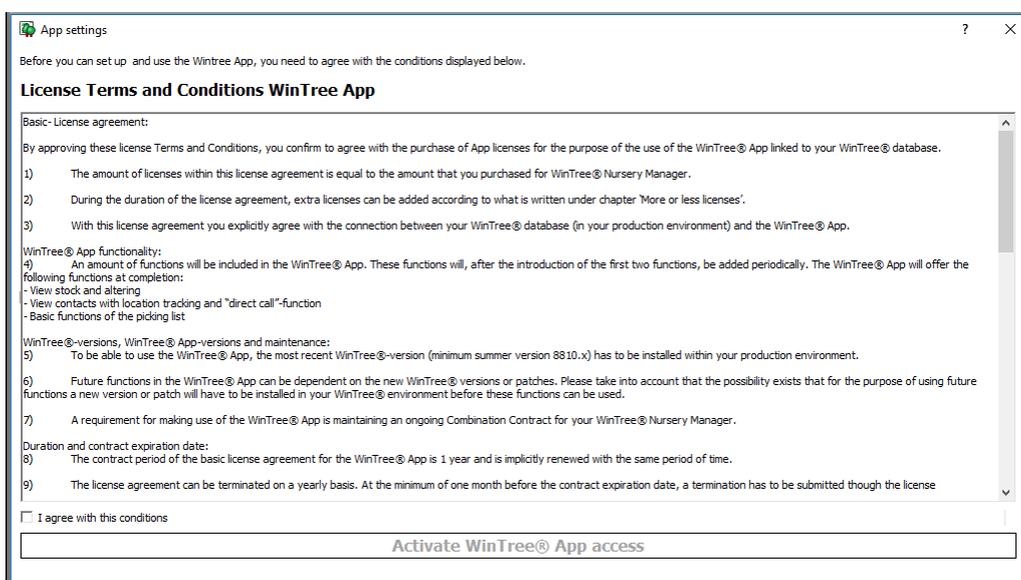


To be able to make use of the WinTree® App for the first time, it is necessary to activate the App-function and authorise the users. How to take the App into use, can be read in these instructions.

1. Download the App via the App Store (IOS) or the Google Play Store (Android). Search for WinTree or WinTree App.
2. Open the App on your smartphone and follow the start-up process until the login page.
3. Log in to your WinTree® administration. To be able to make use of the WinTree® App you minimally require WinTree® version 8810.11.
After the registration and activating your App it is necessary that you manage who, within your company is allowed to make use of it. Activating the App-function and authorising users, can only be done by a WinTree®-user with administrator rights.
4. The steps to managing your registration in WinTree®:
 - 4.1 Go to File > App settings.

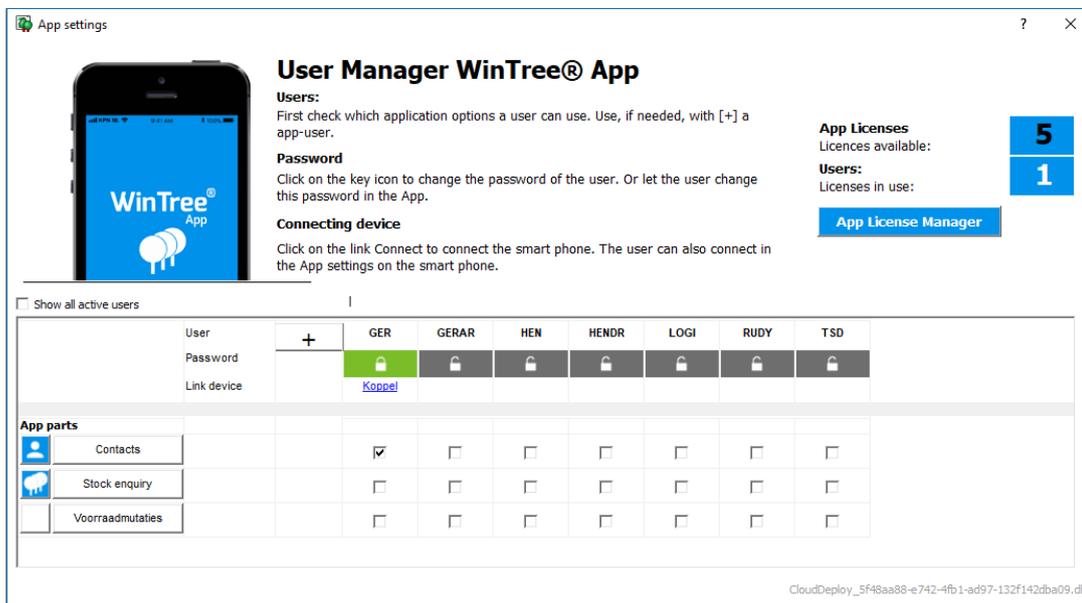


- 4.2 Agree to the license terms and conditions. By agreeing, you confirm the purchase of App licenses and you agree with the terms. These can also be found on the “App license management” page.



Instruction Starting with the WinTree® App

4.3 You will see the window App settings in which users can be authorised.



4.4 In the upper right corner, the amount of available App licenses is shown. By default this amount is equal to the amount of WinTree® Nursery licenses that have been purchased. Remark: during the free introduction period, 5 licenses are kept as the minimum.

App Licenses
Licences available: **5**

Users:
Licenses in use: **0**

[App License Manager](#)

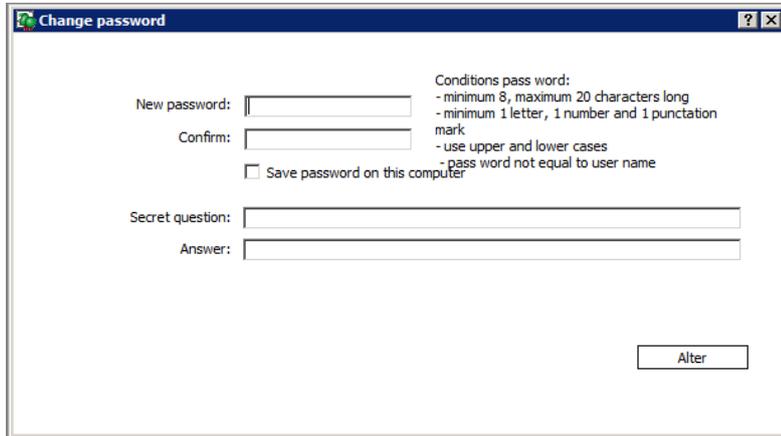
4.5 All WinTree® users will be shown on screen. Per user you can indicate which App components they are allowed to access.

User	+	GER	GERAR	HEN	HENDR
Password					
Link device		Koppel		Koppel	

App parts

App part	GER	GERAR	HEN	HENDR
Contacts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stock enquiry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voorraadmutaties	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 4.6 You will see a red lock below the name of the user when the user has an unsafe password or no password at all. In case of a safe password the lock will be green directly.
- 4.7 You can click on the red lock and create a safe password together with the user.

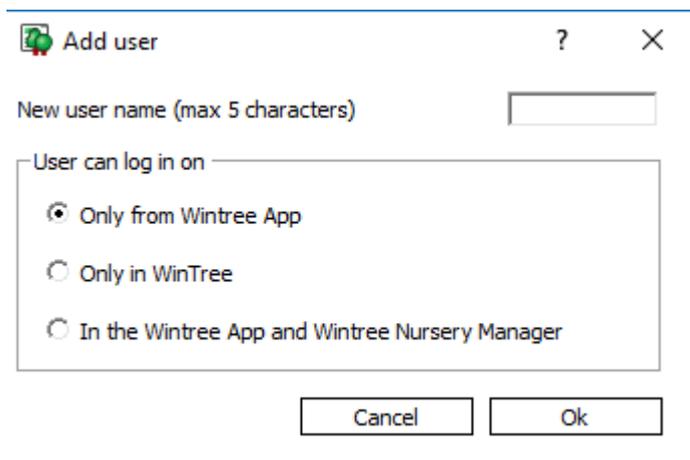


- 4.8 Below the function a "link" will appear.
- 4.9 Click on 'link' and a QR-code will be shown. It is also possible to log in manually with codes. For this click on the option 'Show codes for manual input'.



- 4.10 The user opens the App on the own device and scans the QR-code to log in. The App can now be used on the device.

- There is a good possibility that employees need to make use of the App whom are not a user in the WinTree® administration. In the 'App settings' within WinTree®, at the left side in the bar with known WinTree® users a 'plus-sign' can be seen. When clicking on this, a user can be added.



Users can be activated (authorised) to be allowed to make use of the App in accordance with the amount of App licenses. This amount can be seen in the upper-right part of the screen. 'App licenses' indicates the amount of available licenses and behind 'Users' (upper-right) the amount of activated users can be read. If more licenses are required, this is possible. This is explained in the next bulletin

- In case you want more App licenses, this can easily be arranged yourself. In the upper-right there is the button 'App license manager'. You will be redirected to the web page where the App licenses can be managed.

App Licenses	
Licences available:	5
Users:	
Licenses in use:	3
<div style="background-color: #0070C0; color: white; padding: 5px 15px; display: inline-block; border: 1px solid #0070C0;">App License Manager</div>	

Via the menu 'App license manager' licenses can be added. Then return to the WinTree® App settings where the added licenses are available immediately.

- Once started with the App, questions about using the App may arise. Many answers have been described in the manual 'Questions and Answers WinTree® App'. This manual can be found via the web page 'App license manager'. The App is developed with the most care by us. It is still possible that the App unexpectedly does not function. This can be due to factors outside our reach (for example internet connection). Our manual 'Question and Answers WinTree® App' therefore provides information about what can be checked the moment an error occurs.



IT solutions in green

Instruction Starting with the WinTree® App

8. It is important to know that WinTree® App makes a connection with your WinTree® administration. With this there has to be an internet connection available. The internet is required on your smartphone as well as your PC or server to be able to use the App. Namely, when the PC or server on which WinTree® is installed can not be reached, the App will not be able to make a connection. An error will pop-up in the window on screen of within the App. WinTree® Nursery Manager does not have to be in use, but the PC or server has to be operational. This means that this device has to be turned on and is not allowed to be in 'stand-by' mode.

For a correct functioning of the WinTree® App, a trustworthy internet connection on the WinTree® Server or PC is necessary. The most stable connection can be made with the help of a network cable. With a wireless connection, disruption can be expected to happen earlier. For a correct use of the App, the internet connection has to be 512 Kbit at the minimum. The slower the upload speed of the internet connection on your PC or server is, the slower the App will be during use.

9. We hope you enjoy these first functions in the WinTree® App. During the use, your experience can easily be shared with us via the feedback-button.