

## Call-up

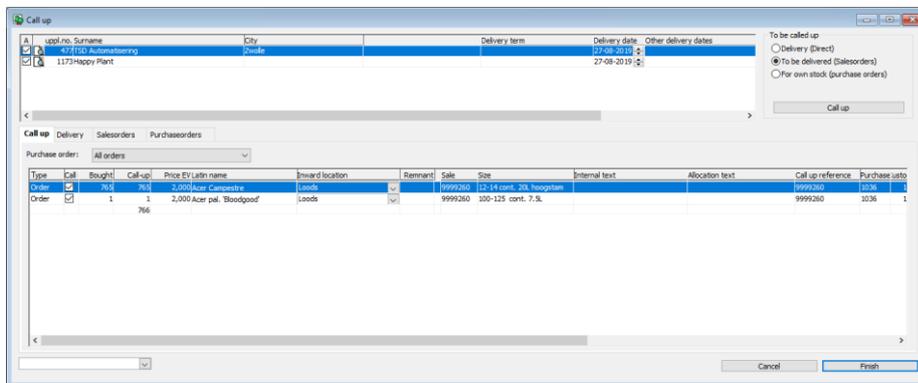
Open the 'call-up' screen by going to the **Purchase – Call-up** menu, clicking the  button, or by clicking on [call-up] on the delivery info tab of the deliveries screen.

### Step 1:

Choose what to call up: batches that have already been added to a delivery, batches in a sales order or batches in own stock.

### Step 2:

Click on [call-up]. A selection screen will open; this screen allows you to specify what to call up, such as all plants of 1 supplier or a specific delivery date. After selecting, press [OK].



In the 'call-up' tab, the

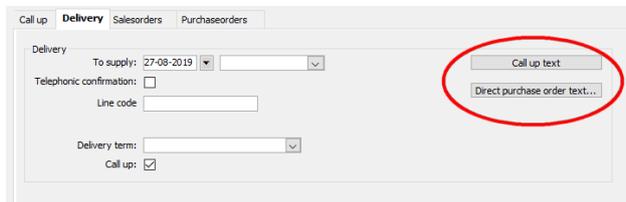
batches that correspond to your selection will be shown.

More selections can be added. For example, to completely fill a lorry, other selections from a different date or from your own stock can be added.

To do so, go to the sales order or purchase order tab. Select the lines you want to add and click on [add to call-up] to add the lines to the call-up.

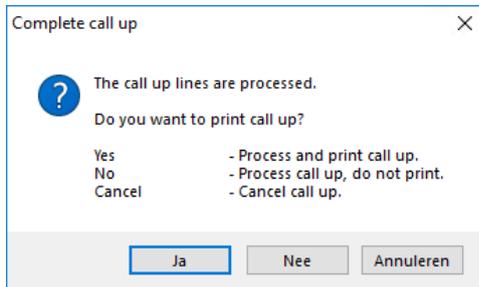
### Step 3:

Alter the call-up text if desired.



### Step 4:

Click on [complete].



Depending on your choice in the resulting pop-up, the call-up list/direct purchase/goods 'on the way'/labels will be processed and possibly printed.

For more information about call-ups: <https://tsdwebsrv.tsd.nl/Manual/WinTree/nl/webframe.html#Call-up.html>