

Chain selling


All WinTree® - users with a WinTree® CONNECT contract Grower-BLUE or above have access to the chain selling function. This function allows the following to be done:

- Use multiple delivery and invoice addresses per customer.
- Define main and sub offices per company.
- Use main and sub orders.

This Quick Start document is limited to the most used function of chain selling; the use of multiple delivery addresses per customer. The other functions are described in other manuals.

Maintain contacts

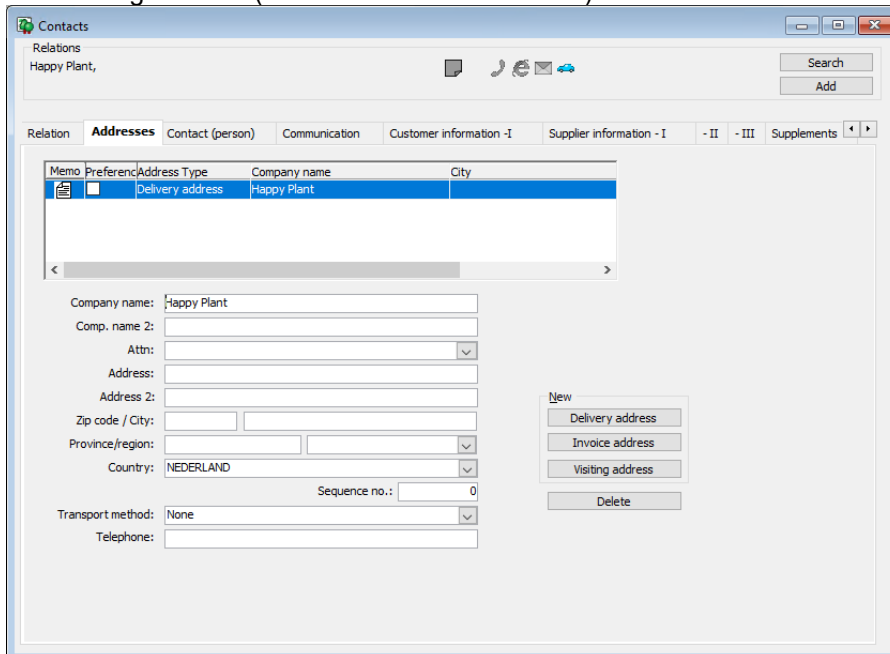
If a customer has multiple addresses that have to be delivered to regularly (i.e. multiple branches of the same company), the chain selling function can be used to add these addresses to the contact data.

NOTE: do not use this function if a delivery has to be made to a different address only once. A different delivery address can always be specified in a sales order or delivery by using .

Go to **Contacts -> maintain contacts**. Select the contact who has multiple delivery addresses. Go to the 'addresses' tab.

Click on [Delivery address] to add a new address.

The mailing address (entered on the 'contact' tab) will be added to the delivery address automatically.



Change the address to the desired delivery address.

A sequence number can be entered for each delivery address.

Company name: Happy Plant
 Comp. name 2:
 Attn:
 Address:
 Address 2:
 Zip code / City:
 Province/region:
 Country: NEDERLAND
 Sequence no.: 0
 Transport method: None
 Telephone:

The sequence number determines the order of the delivery addresses when selecting one in a sales order or delivery. A delivery address can be marked as the preferred address (circled in red in the image below)

Relation	Addresses	Contact (person)	Communication	Customer information -I
Memo	Preference	Address Type	Company name	City
	<input type="checkbox"/>	Delivery address	Happy Plant	
	<input checked="" type="checkbox"/>	Delivery address	Happy Plant	

The preferred address will be the default address when making a sales order or delivery for that customer.

Use delivery address

The default address (i.e. preferred address if one is selected) will be used when making a new sales order or delivery.

Rows Order info **Agreements** Supplements Load Order status Totals order

Sales information
 Contact: No contact
 Sales Rep: No sale representative ()
 Quality marl

Delivery-details
 Delivery date: 27-08-2019
 Delivery address: Default address

Use the drop down list to select one of the other delivery or mailing addresses.

Delivery-details
 Delivery date: 27-08-2019
 Delivery address: Default address

Default address
Alternative del. address[-1]
Mail address Happy Plant, , , , NEDERLAND, [4475]
Delivery addr Happy Plant, , , , NEDERLAND, [4476]
def.Delivery Happy Plant, , , , NEDERLAND, [4477]

Delivery term:
 Transport method:
 Contact:

The first column will display what type of address the address is. The preferred address is listed as 'def.Delivery' The number at the end of the address is the internal system number. Select the desired address for the sales order or delivery.