

## Using the modified passport method

The method for assigning plant passport codes has been changed.

Assigning the passport codes is dependent on a number of settings in WinTree® :

- **File → Settings**
- **Basic information → Genus**
- **Basic information → Locations**
- **Contacts → Customer information**
- **Contacts → Supplier information**

## File → Settings → Tab Registrations

Settings [961194]

Address | Preferred values | **Registrations** | Sequence no. | Lists | Properties | Report

Passport

Passport:	Use plant passport	D.C. membership no.:	4412
Passport on delivery note	Print passport	Passport seq. no.	926
Passport in invoice	Do not print passport		
Passport region:			

This is where you can define whether plant passport data are used and on which documents the data must be printed.

This has not been changed.

## Basic information → Genus

Number	Description
310185	Cotoneaster

**Detail**

Genus number: 310185

Description: Cotoneaster

Passport code: ZP      Passport text code:

Passp. subcode: b2

Article code: 6029049

VAT: High

Search      Delete      Add

For each genus, the correct passport code must be entered.

This has not been changed.

## Basic information → Locations

The screenshot shows the 'Locations' window in WinTree Nursery Manager. It contains a table with the following data:

Number	Description	Route	Memo
1000	B1B3 [50013]		
1100	B1B4 [50014]		
1200	B1B5 [50015]		
1300	B1B6 [50016]		
1400	B1B7 [50017]		
1500	B1B8 [50018]		

Below the table is the 'General' tab for editing location 1200. The fields are:

- Number: 1200
- Description: B1B5 [50015]
- Logistic route: (empty)
- Provides ZP quality:

At the bottom of the window are 'Delete' and 'Add' buttons.

For each location, it must be specified whether a location lies in a ZP area.

## Contacts → Customer information

Customer information - I | - II |

Term of payment: None

Order of lines: Plant-, size seq. nos

Confirm orders:

Plant passport:

ZP quality desired:

Status: Active

For each customer, it must be specified whether the customer requires a plant passport.

For each customer, it must be specified whether the customer desires ZP quality.

## Contacts → Supplier information

The screenshot shows the 'Supplier information' tab in the WinTree Nursery Manager software. The interface includes several tabs at the top: 'Addresses', 'Contact (person)', 'Communication', 'Customer information - I', 'Supplier information - I', and 'Supple'. The main content area is titled 'Certification' and contains the following fields:

- Code:** A dropdown menu.
- Review:** A dropdown menu with the value '00-00-0000' selected.
- Particularity:** A large empty text area.
- NAK-T number:** An empty text input field.
- Provides ZP quality:** A checked checkbox.

A red arrow points to the 'Provides ZP quality' checkbox.

For each supplier, it must be specified whether the supplier can provide ZP quality.

## Add stock batches

Stock batches are added in the usual way.

Passport code is assigned per stock line in the following way:

Location		Genus		Stock batch
ZP area	+	ZP status	→	ZP - code
<del>ZP area</del>	+	ZP status	→	P - code
ZP area	+	P status	→	P - code
<del>ZP area</del>	+	P status	→	P - code

When the genus does not have a passport code, of course no passport code will be assigned.

## Add purchase order lines

Purchase order lines are added in the usual way.

Passport code is assigned per purchase line in the following way:

Supplier		Genus		Purchase order line
Supplies ZP	+	ZP status	→	ZP - code
<del>Supplies ZP</del>	+	ZP status	→	P - code
Supplies ZP	+	P status	→	P - code
<del>Supplies ZP</del>	+	P status	→	P - code

When the genus does not have a passport code, of course no passport code will be assigned

## Add sales order lines

Sales order lines are booked in the usual way.

Passport code is, during allocation, assigned per sales line in the following way:

Customer		Stock batch		Sales order lines
ZP desired	+	ZP status	→	ZP - code
<del>ZP desired</del>	+	ZP status	→	ZP - code
<del>ZP desired</del>	+	P status	→	P - code

When the stock batch does not have a passport code, of course no passport code will be assigned.

## Allocate sales order/delivery lines

In the allocation window the ZP status of the sales order line is visible

**Sold**  
 Crataegus monogyna Sales price: GBP 0,000 Sold: 10  
 90- 120cm C2 Desired purch. price GBP 0,000 Allocated: 0  
 Av.pur.price: GBP 0,000

**Allocate**

Quantity	Location/Supplier	P. order	Plant name	Size description	Allocation text	Qual.	Date in	Delivered	Free	Call up date
Add Delete (In delivery: Already allocated: )										

CRMONOGY Matchcode Stock:  Purchase:  On the way:  Fict.stock:

Description	Free Location (origin)	Row	Barcode	Status	Phase	Que Text	Cost price	Date in	Delivered	Latin name	Passp	purchased	Bat
40- 60cm 1+1	189WHIP SHED [50170] (a)		116263	Present	Saleable		€ 0,14	16-11-2007	16-11-2007	Crataegus monogyna	P	0	
175- 200cm rootballed	14 Manual Receipt (50005)		114501	Present	Saleable		€ 19,25	13-11-2007	13-11-2007	Crataegus monogyna	P	0	
90- 120cm C10	3FB3 [50053]		106185	Present	Saleable		€ 1,00	01-11-2007	01-11-2007	Crataegus monogyna	ZP	0	
90- 120cm C2	27FB1 [50051]		103180	Present	Saleable		€ 0,90	30-10-2007	30-10-2007	Crataegus monogyna	ZP	0	
60- 80cm 1+1	189WHIP SHED [50170] (a)		111686	Present	Saleable		€ 0,17	07-11-2007	02-11-2007	Crataegus monogyna	ZP	0	
60- 80cm 1+1	204WHIP SHED [50170] (a)		111687	Present	Saleable		€ 0,17	07-11-2007	02-11-2007	Crataegus monogyna	ZP	0	
60- 80cm 1+1	392WHIP SHED [50170] (a)		111688	Present	Saleable		€ 0,17	07-11-2007	02-11-2007	Crataegus monogyna	ZP	0	
40- 60cm 0+1	12WHIP SHED [50170] (a)		111695	Present	Saleable		€ 0,08	07-11-2007	07-11-2007	Crataegus monogyna	ZP	0	

The passport code is displayed for each batch. Dependent on the value of parameter 1311, batches with a p code are also displayed.

## Allocate sales order/delivery lines

When the customer desires ZP quality, and the parameter 1311 is set to value 0, it is possible to allocate on batches with a p code.

The ZP-code will assigned to the sales order line



## Parameter 1311

Using this parameter, it is possible to specify whether sales lines with a ZP code can be allocated on stock batches with a P code.

Value 0, can allocate on P batch.

Value, can not allocate on P batch, will not be displayed in the allocation window.

Value 1 will be set up as default during the conversion to the versieon 6003.

## Printing documents/labels

Plant passport data are printed on documents/labels if:

- this has been defined in the settings
- AND the lines have been allocated (or partially allocated) on stock with a passport.

Unless the stock batch on which has been allocated does not have any passport code at all, in which case no passport code will be printed on the documents/labels.